



City of Westminster

# Committee Agenda

Title: **General Purposes**

Meeting Date: **Wednesday 1st July, 2015**

Time: **6.00 pm**

Venue: **Rooms 3 & 4 - 17th Floor, City Hall, 64 Victoria Street,  
London SW1E 6QP**

Members: **Councillors:**

Tim Mitchell (Chairman)  
Robert Davis (Vice-Chairman)  
Melvyn Caplan  
David Boothroyd

**Members of the public are welcome to attend the meeting and listen to the discussion Part 1 of the Agenda**

**Admission to the public gallery is by ticket, issued from the ground floor reception at City Hall. If you have a disability and require any special assistance please contact the Committee Officer (details listed below) in advance of the meeting.**



**An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, please contact the Committee Officer, Mick Steward; Head of Committee and Governance Services.**

**Tel: 7641 3134; Email: [msteward@westminster.gov.uk](mailto:msteward@westminster.gov.uk)  
Corporate Website: [www.westminster.gov.uk](http://www.westminster.gov.uk)**

**Note for Members:** Members are reminded that Officer contacts are shown at the end of each report and Members are welcome to raise questions in advance of the meeting. With regard to item 2, guidance on declarations of interests is included in the Code of Governance; if Members and Officers have any particular questions they should contact the Head of Legal & Democratic Services in advance of the meeting please.

## **AGENDA**

### **PART 1 (IN PUBLIC)**

#### **1. MEMBERSHIP**

The Head of Legal and Democratic Services to note any changes to the membership.

#### **2. DECLARATIONS OF INTEREST**

To receive declarations by Members and Officers of the existence and nature of any personal or prejudicial interests in matters on this agenda.

#### **3. MINUTES**

To sign the minutes of the meeting held on 25 February 2015.

**(Pages 1 - 2)**

#### **4. ROLE OF PROPER OFFICER IN RESPECT OF FORMAL MEETINGS AND OTHER RELATED CONSTITUTIONAL CHANGES**

Report of the Head of Committee and Governance Services, attached.

**(Pages 3 - 6)**

#### **5. UPDATES TO STANDING ORDER 51 RELATING TO STATUTORY CHIEF OFFICERS**

Report of the Head of Committee and Governance Services, attached.

**(Pages 7 - 12)**

#### **6. MEMBERSHIP OF THE LICENSING COMMITTEE**

Report of the Head of Committee and Governance Services, attached.

**(Pages 13 - 14)**

#### **7. ANY OTHER BUSINESS WHICH THE CHAIRMAN CONSIDERS URGENT**

Tasnim Shawkat  
Tri-borough Director of Law  
23 June 2015